Summer Work Travel (SWT) 2015

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1. Eligibility

- Eligible for participation:
 - Full-time university students (including second degree students)
- Not eligible for participation:
 - Vocational school students
 - Correspondence or online university students

2. Scheduling visa interviews

Applicants must schedule an SWT visa appointment online at http://www.ustraveldocs.com/ua or through the call center at (044) 383-8066. The first SWT interview date this year is Tuesday, February 17; the last interview day is Friday, May 29. Applicants must schedule their appointment at least 2 weeks in advance of their desired interview date. All appointment scheduling information can be found on the U.S. Embassy website at: http://ukraine.usembassy.gov/niv-apply.html.

Steps to schedule an appointment

- **1. Receive DS-2019.** U.S. sponsors must ship all DS-2019s forms directly to the <u>local agency</u> or the applicant.
- 2. Complete the <u>DS-160 form</u> according to the instructions below and print out the confirmation page. Please submit <u>only one</u> DS-160 form. Confirm that all information on the DS-160 is correct before submitting the form. Once the form is submitted, no corrections can be made. **NOTE**: If you do not properly complete your online application form, your appointment will be cancelled, your application will be temporarily refused 221(g), and you will have to schedule a new appointment.

- **3.** Visit http://www.ustraveldocs.com/ua, select your visa type (J-1), and print out the deposit slip for the visa application fee amount.
- **4.** Pay the application (MRV) fee at a Raiffeisen Bank branch in Ukraine.
- **5.** Create your profile at http://www.ustraveldocs.com/ua. Schedule a visa interview appointment online or through the call center using your visa fee payment receipt and DS-160 confirmation number.
- **6. Pay the SEVIS Fee.** You must pay the SEVIS fee prior to the visa interview. This fee is non-refundable and non-transferable.
 - http://ukraine.usembassy.gov/sevis fee.html

3. Application package

Documents required for all SWT visa applicants on the day of interview:

- Original international passport
- Original student grade book or transcript
- Original university student identity card
- Document package listed below

Document package. All documents listed below must be stapled together in the following order:

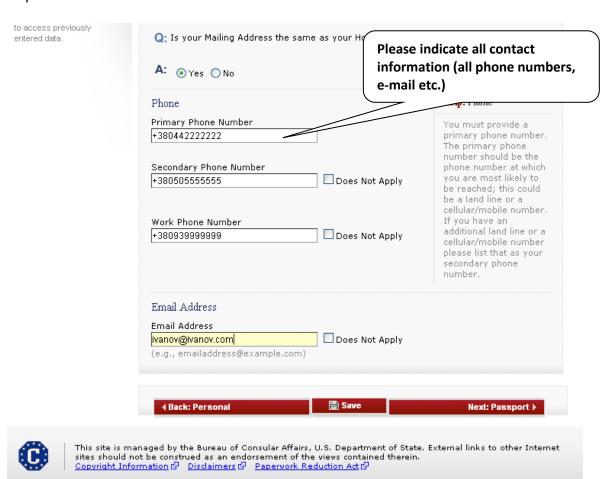
- **1.** Original letter from the university (Оригінал довідки з університету) issued not earlier than one month before the visa interview.
- **2.** Confirmation (barcode) page for the DS-160 (Please print out only the first page with the barcode. The barcode must be clear and uncorrupted).)
- **3.** Original DS-2019. Please note that the consular section will not accept copies.
- **4.** Proof of SEVIS fee payment
- 5. Proof of medical insurance
- **6.** Copy of the job offer

IMPORTANT NOTE: Information concerning your employer name and location must match on every document submitted. The DS-2019 and DS-160 must contain the same employer information. If this information does not match exactly, your appointment will be automatically cancelled and you will receive email notification to make the necessary changes and reschedule the appointment. Avoid delays and refusals by checking to see that all information matches on the DS-2019 and DS-160.

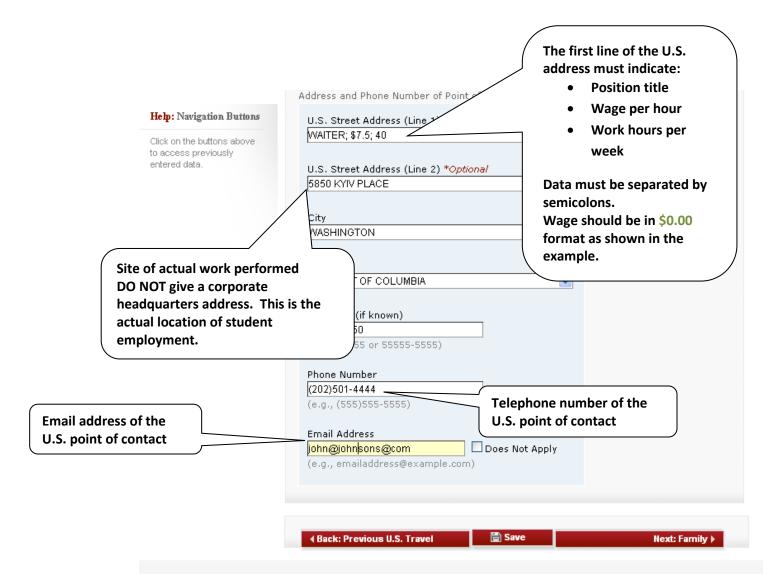


4. Complete the application form (DS-160)

You can complete the DS-160 at https://ceac.state.gov/genniv. Please note the required fields below.





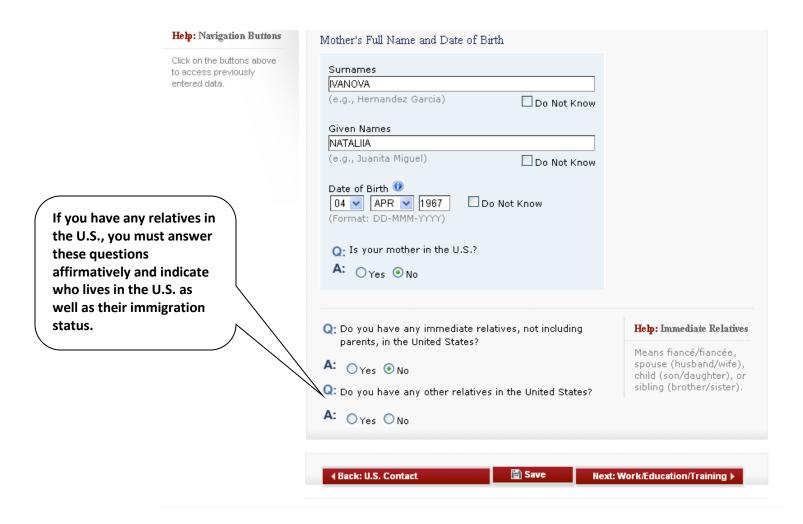


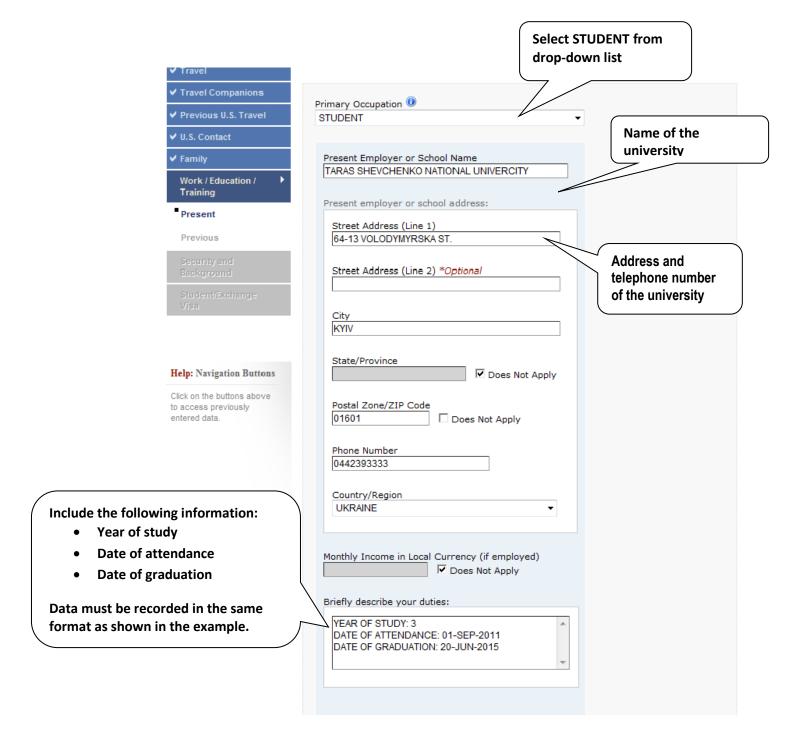


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✓ Getting Started ✓ Personal ✓ Address and Phone ✓ Passport ✓ Travel ✓ Travel Companions ✓ Previous U.S. Travel ✓ U.S. Contact ✓ Family ✓ Work / Education / Training Security and Background Part 1 Part 2 Part 3 Part 4

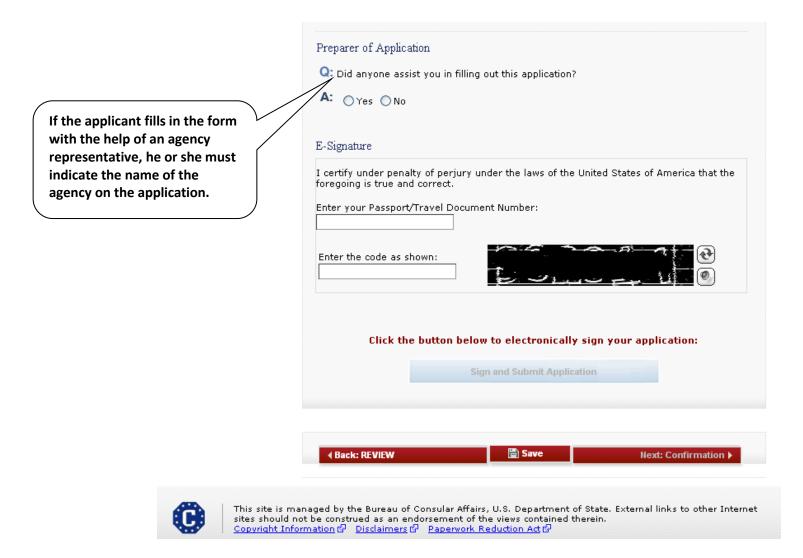
Security and Background: Part 2

NOTE: Provide the following security and background information. Provide complete and accurate answers to all questions that require an explanation. A visa may not be issued to persons who are within specific categories defined by law as inadmissible to the United States (except when a waiver is obtained in advance). Are any of the following applicable to you? While a YES answer does not automatically signify ineligibility for a visa, if you answer YES you may be required to personally appear before a consular officer.

Q: Have you ever been arrested or convicted for any offense or crime, even though subject of a pardon, amnesty, or other similar action? OYes ONo Q: Have you ex violated, or engaged in a conspiracy to violate, any law ting to controlled substances? A: OYes ONo Q: Are you coming to the Unite engage in prostitution or unlawful comme e or have you been engaged in prostitution or stitutes within the past 10 years?

You are required to indicate on your DS-160 if you have ever been arrested by the police. Prior arrest information is available to consular officers at the time of the visa interviews. Complete the application honestly. False statements on a U.S. visa application are a serious matter and may result in a visa denial.





5. Interview Day Instructions

- Arrive 15 minutes prior to the appointment time at the U.S. Embassy.
- Make sure all documents are in order and stapled.
- Make sure to know your rights in the U.S. by reading the Wilberforce pamphlet, available at http://www.travel.state.gov/pdf/Pamphlet-Printer.pdf. You will be asked about this at the interview.
- Undergo a standard security check at the U.S. Embassy before entering the building.
- Receive a numbered ticket.
- Present your completed application package to the consular staff member when the number on your ticket is called.
- Go through the fingerprint line to have 10 fingerprints taken.
- Wait for your number to be called, again, for the visa interview with a consular officer.

- Interview with a consular officer. Be prepared to answer questions about your academic studies and expected work in the U.S.
- The consular officer will confirm whether your visa is issued or refused immediately after the interview. Refused applicants will receive a written explanation of the reason for refusal.
- Issued visas will be returned to the delivery location selected by the applicant at the time of appointment scheduling. Delivery time may vary. Please plan accordingly.

Please be aware that bags, purses, cosmetics, mobile phones, iPods, memory sticks and other electronic devices cannot be taken into the Consular Section.

6. Program Dates

- Program dates for Ukraine: May 9 September 9, 2015.
- Students cannot work in the U.S. after September 9, 2015.
- Summer Work Travel participants must return to Ukraine by the beginning of classes at their university.
- Summer Work Travel participants may remain in the U.S. for up to 30 days (grace period) after completion of their exchange program but must comply with the regulations above. For example, if you want to travel within the U.S. for 2 weeks before your university classes begin in Ukraine on September 9, you must stop work no later than August 25 to allow yourself the time to travel and return to Ukraine in time for the start of classes. If you choose to work through September 9, you may be ineligible for a grace period depending on the start date of your university classes. The grace period can only be used for domestic travel within the U.S. and/or to prepare for and depart from the U.S. Please note that SWT participants cannot re-enter the U.S. after the program end date indicated on the DS-2019, and that during this time, participants may not continue to work.

7. Visitor Safety

- <u>JVISAS@STATE.GOV</u>: This email address should be used to report problems or abuse to the Department of State.
- All J-1 exchange visitors are required to read the William Wilberforce Trafficking Victims Protection Reauthorization Act or simply "Wilberforce" Pamphlet prior to the visa interview. The pamphlet is available at http://travel.state.gov/content/dam/visas/LegalRightsandProtections/English%20D ouble%20Sided%205-20-2013.pdf
- No individual may withhold your passport, force you to work against your will, or refuse payment for hours worked.
- The student must abide by all U.S. laws.